

## K-State Student Union Strengths Summary

This form is to be completed by the Search Committee to help identify and recommend top candidates once all interviews have concluded. One form should be completed for each interviewee.

**Interviewee Name:** \_\_\_\_\_ **Date Summary Completed:** \_\_\_\_\_

**List both strengths and weaknesses of the interviewee, below. To consider:**

Knowledge-based skills | Interpersonal skills | Transferrable skills | Organizational skills

Employment history | Application materials | Unique qualities (friendliness, punctuality, eye contact, etc.)

Answers to interview questions | Asked relevant questions | Articulation of answers | Qualifications/Experience

Strengths	Weaknesses

Additional Comments

The Search Committee believes this interviewee **SHOULD** or **SHOULD NOT** be considered further for the position. *(Circle one.)*

**This candidate is approved for a conditional job offer:** \_\_\_\_\_ **Date:** \_\_\_\_\_

*Executive Director Signature*